CHELSEA SCHOOL

ALL DOCUMENTS SHOULD BE
SENT TO OUR
DIRECTOR OF ADMISSIONS
CHLOE KADAN
CKADAN@CHELSEASCHOOL.EDU

ADMISSIONS CHECKLIST 2023-2024

- Record Release Form signed by parent or guardian
- Signed Agreement to Release All Relevant and New Information
- Two Recommendation Forms completed by professionals currently working with the applicant
- Full battery of psychological testing within two years of application Abbreviated tests are not acceptable
- If available, supplemental aptitude or processing test, within two years of application
- Full battery of normed and standardized educational testing, within one year of application
- Reports of evaluations from speech-language therapy, occupational therapy, and physical therapy, if applicable
- Social-emotional testing and counseling reports, if applicable
- Current Individualized Educational Program (IEP), if available
- Report cards from the last three academic years, including current year
- Official transcript for high school students
- Non-refundable processing fee of \$50
- Current photo of the applicant

A complete application must include copies of the most recent testing and documents listed below. All submitted materials are kept on file regardless of acceptance status; please do not send original copies of reports or documents